

Presenting Tips

Use these tips to ensure confidence and success as a presenter at FAEA Conference workshops and sessions. With these tips you will be well on your way to an engaging presentation and a happy audience.

Proposal

Brainstorm presentation ideas

Consider your strengths, talk to colleagues, reach out to past presenters

Choose a category:

- 1 Art Forum**
60 minute demonstration or presentation that is NOT hands-on
Presenter provides handouts
- 2 Mini Studio Workshop**
120 minute hands-on activity
Presenter provides materials and handouts
- 3 Half-Day Studio Workshop**
3 hour hands-on activity
Presenter provides materials and handouts



Preparation

Consider supplies

Cost, amount, art room feasibility

Consider location of presentation

Size of room, access to sinks and water

Make prior arrangements

Laptop, LCD projector



Presentation

Practice makes perfect! Preparation is key.

A picture is worth a thousand words, so use them to engage your audience.

Use resources as applicable to your presentation, ie. handouts, websites, lesson plans, images.

Plan for no internet.

Make a backup of your presentation.

Bring a laptop, LCD Projector, extension cords, plugs, and adapters needed for your presentation.

Arrive early and end on time.